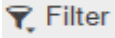











Keyboard Shortcuts Comparing Banner 8 to Banner 9

	Banner 8	Banner 9	Banner 9
Function	Keyboard Shortcut	Keyboard Shortcut	Image
Forms			
Clear From/Rollback/Refresh	Shift + F7	F5	
Block			
Clear Block	Shift + F5 (Alt B-C)		
Next Block	Ctrl + Page Down (Alt B-N)	Alt + Page Down	
Previous Block	Ctrl + Page Up (Alt B-P)	Alt + Page Up	
Field/Item			
Clear Item/Field	Ctrl + U		
Duplicate Item/Field	F3		
Next Item/Field	Tab or Enter	Tab	
Previous Item/Field	Shift + Tab	Shift + Tab	
Record			
Clear Record	Shift + F4	Shift + F4	
Delete/Remove Record	Shift + F6 (ALT R-R)	Shift + F6	
Duplicate Record – Full totals	F4 (Alt O-)	F4	
Insert Record	F6	F6	
Next Record	Down Arrow	Page Down	
Previous Record	Up Arrow	Page Up	
Select	Shift + F3	Double Click/Select/Alt+S	
Next Set of Records	Page Down	Page Down	
Previous Set of Records	Page Up	Page Up	
First Record		Ctrl + Home	
Last Record		Ctrl + End	
Query			
Cancel Query	Ctrl + Q	Ctrl + Q	

Banner 9 Navigation Reference

Enter Query/Filter	F7	F7	
Execute Query	F8	F8	
Count Query Hits	Shift + F2	N/A	
Other			
Save	F10	F10	
Print	Shift + F8	Ctrl + P	
Exit	Ctrl + Q	Ctrl + Q	
List of Values (LOV)	F9	F9	
Cancel/Close LOV	ESC	ESC	
Undo		Ctrl + Z	
Redo		Ctrl + Shift + Z	
Export (CSV) (Extract data no key)	Help, Extract Data	Shift F1	
Menu	Banner 8 start page	Ctrl + M	
Search	(replaces Alt F-Direct Access)	Ctrl + Shift + Y	
Recently Opened		Ctrl + Y	
Sign Out	(Close Browser)	Ctrl + Shift + F	 Sign Out
Help		Ctrl + Shift + L	
Related	(Alt O ...) from menu bar	Alt + Shift + R	 RELATED
Tools	(Alt O ...) from menu bar	Alt + Shift + T	 TOOLS

Dynamic Help Query (to find field names): Tools – Item Properties – Physical name

Extract Data No Key: Tools – Export or Shift –F1 (doesn't work yet)